

## APPROVED

Town of Gilmanton  
Budget Committee  
Thursday, October 23, 2008  
7:00 P.M. – Gilmanton I.W. Town Hall

Members present: Stan Bean, Robert Potter, Sr., Frank Bosiak, Brian Forst, Mark Sawyer, Betty Ann Abbott, Russell Knowles and Tom Farley.  
Absent were Steven Latici and Dana Twombly.

Others present: Recording clerk Rachel Hatch.

Stan Bean called the meeting to order at 7:00 p.m.

Confirmation was given that this meeting had been duly posted two weeks ago pursuant to RSA 91-A.

### Election of Chairperson

**Frank Bosiak made the motion to nominate Stan Bean as Budget Committee Chairman for the 2009 budget season. The motion was seconded by Robert Potter and unanimously voted in the affirmative.**

### Election of Vice Chairperson

**Robert Potter made the motion to nominate Frank Bosiak as Budget Committee Vice Chairman. The motion was seconded by Mark Sawyer and unanimously voted in the affirmative.**

### Budget Committee Meeting Calendar

Members of the Budget Committee reviewed the drafted Budget Committee calendar of meetings.

### Special Meeting

Chairman Bean indicated that a special meeting was held on June 18, 2008 with the School Board members and members of the School District administration regarding a petition to have a special school district meeting to request the authorization to withdraw up to \$80,000.00 from the Gilmanton School Leach Field Pump Station Capital Reserve Fund in order to fund the repairing/replacement of the septic system at the Gilmanton School. The special school district meeting was held on June 24, 2008. Residents unanimously voted to have a special school district meeting.

### Memorandum Regarding the Gilmanton School Septic System

A memo from Business Administrator Christine Hayes dated September 9, 2008 was reviewed by members of the Budget Committee. The memo indicated that the

engineering costs were \$9,454.29 which was paid for from the 2007-2008 school district budget.

The base contract was \$55,555.55. Additional engineering costs were \$4,773.35. There were additional costs to repair/replace the septic system. Additional costs included:

- stump dump removal - \$1,450.00;
- the purchase of two additional holding tanks - \$3,300.00;
- bark mulch spread over the tanks - \$165.00;
- additional soils removal and replacement - \$6,000.00.

The total cost for the 2008-2009 project came to \$71,243.90. That amount was withdrawn from the capital reserve fund to cover the costs for completing the project.

#### Unapproved Meeting Minutes

Stan Bean stated that there were several sets of meeting minutes that had not been approved by the Budget Committee. They are minutes from:

- February 2, 2008
- February 7, 2008
- February 9, 2008
- June 18, 2008

These minutes will be mailed to members of the Budget Committee and reviewed/ approved at the next meeting.

#### Capital Reserve Funds

Stan Bean distributed an updated spreadsheet of the capital reserve funds for the members to review. He stated that the recycling facility portion is listed under the town's capital reserve funds.

Chairman Bean asked for volunteers for the capital reserve funds' assignments.

- Tom Farley will work with the Town/Selectmen's Office
- Brian Forst will work with the Highway Department
- Mark Sawyer will work with the Fire Department
- Stan Bean and Russ Knowles will work with the School District

#### Adjournment

It was the consensus of the Budget Committee members to adjourn the meeting at 7:28 P.M.

Respectfully,

Rachel Hatch,  
Recording Clerk