

**Board of Selectmen
12 April 2010
Minutes**

6:00 pm - Chairman Betty Ann Abbott read “This meeting of the Selectmen of the Town of Gilmanton is now open, and the matters presented and discussed here shall be for the purpose of managing the prudential affairs of the town and to perform the duties by law prescribed.”

Present were Chairman Abbott, Selectman Rachel Hatch, Town Administrator Tim Warren and Clerk Lois Dionne. Selectman Guarino arrived at 6:05 pm. Also in attendance was Code Enforcement Officer Bob Flanders.

After attendance, everyone stood for the “Pledge of Allegiance”.

6:03 pm - Enter into Non-Public Session as per RSA 91-A:3, II(c)

Selectman Hatch moved to Enter into Non-Public Session as per RSA 91-A:3, II(c)-Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee. Chairman Abbott seconded. Motion passed 2-0.

The Selectmen discussed a code enforcement issue with Bob Flanders.

6:15 pm – Out of Non-Public Session

Selectman Guarino moved to come Out of Non-Public Session. Selectman Hatch seconded. Motion passed 3-0.

FYI & Other Business

Culvert – Shellcamp – Chairman Abbott asked Selectman Guarino what had happened regarding the culvert at Shellcamp. Don replied that he had talked with Chief Lockwood about the way they handle getting permits from DES to repair their hydrants. He said this would fall under an emergency repair, and then they would get a permit by notification. Don said he had called and left a message with a lady at DES. Lois stated that the lady from DES had called the office, and when she had been informed of the situation, stated that she felt it would be okay to do an emergency repair, but asked that Don call and

Speak with her. Don said he had also spoken with Paul Perkins, and he (Paul) would put some sand down.

Planning Board Meeting – Selectman Hatch stated that she had attended the Planning Board meeting last Thursday, and there had been a discussion of the new public safety building. She said there were several changes recommended for the building such as window size, turning the building to face in a different direction on the site and making sure there was proper ventilation on the second floor. Chairman Abbott said John Ricci had already confirmed that there would be proper ventilation. As for the other suggestions, it was stated that they (building committee) had worked on the plans for seven months, and there had been public meetings at which the sketches of the building were on display; they had been on display for a few weeks at the Academy Building, and were also on display at Town Meeting, so the Selectmen were opposed to making any changes in the design of the building.

Selectman Hatch said the final site plan approval for the safety building would be on the May planning board agenda. Selectman Hatch said the Planning Board Chair had expressed her appreciation to the Selectmen for keeping them “in the loop” on the progress of the safety building.

Selectman Hatch stated that the planning board would be discussing the Capital Improvement Plan in the near future, and she (Rachel) had asked that the Board of Selectmen be invited to those discussions.

Selectman Hatch noted that the planning board would be working on the sub-division regulations. They will start from scratch, and revamp the regulations.

Safety Building Press Release – Chairman Abbott stated that Mark Sawyer had suggested that they ask WMUR TV to be present at the groundbreaking ceremony for the public safety building in addition to the newspapers; she felt this was a good idea.

There was a brief discussion on the groundbreaking. No date has been set at this time, but it is hoped that it will be held within a few weeks.

Cell Towers – There was a brief discussion of the possibility of getting permission to erect a cell tower in either the cupola when it is reinstalled or on the tower that is to be at the public safety building. Tim stated that the Selectmen had already authorized the purchase of a repeater that would go in the attic in the Academy building, but that would only enable cell service in the Academy building.

Capital Improvement Plan – Tim stated that the Selectmen had to discuss what capital improvements they are going to recommend for town buildings for the Capital Improvement Plan. The future use of the Iron Works Town Hall is one item the

Selectmen felt would have to be decided. Tim was asked to schedule a time for discussion on the agenda within the next couple of weeks.

Lighting – Town Buildings – Tim had the lighting audit report from LighTec, Inc. that had been done on the Town buildings. It is a lengthy report (fifty-six pages). There was a very brief review of the report, and Tim was asked to forward a copy to the Energy Committee and ask for their review, comment and recommendations.

Youth Services Bureau – Tim informed the Selectmen that he had received a letter from the Youth Services Bureau informing us that they had closed their doors and had merged with another agency from Belknap County. Because the Youth Services Bureau was only in operation for half of 2009, they had only expended a portion of their budget, so were returning the monies to Towns that contributed to their budget. Gilmanton received a check for \$3,125.01.

BOS Representative- Year-Round Library – Chairman Abbott said she had spoken with Stan Bean about a BOS representative to the Year-round Library Committee. Betty Ann said she would be willing to be the representative. She said Stan had said they had been trying to come up with a sample contract for the Town and the library. After research, in instances similar to ours where the library is owned by an association and given funds by the Town, no one has been able to find one with a contract.

Chairman Abbott asked if the library is considered an outside agency. Tim replied that it is. There was discussion during which it was stated that Gilmanton has never required a contract with any outside agency to which we have provided funding. We have never required an accounting of money we gave to an outside agency. Funding is requested and approved on a year-to-year basis. The library will make their financial statements available.

Appointment Letters – The Selectmen signed appointment letters for residents who had applied to be on the recycling committee, the cupola repair committee and the technical appeals board.

7:00 pm – Public Input – Chairman Abbott read “Public input is reserved to allow residents, without prior notice, to bring forward new information on matters of interest to the Town. Existing cases or applications shall not be heard in public input. The Selectmen reserve the right to end testimony during public input at their sole discretion. No vote will be taken on any matter brought in through public input unless a dire emergency requires such action. Residents with existing cases or applications shall use the channels established for appeal or submission of new information in their cases.

Recycling Committee – Andrew Stockwell asked how things were coming with the Recycling Committee. Tim responded that they had signed the last of the appointment

letters tonight. The appointment letters will be mailed to the applicants tomorrow, and they will then have to come to the town clerk's office to be sworn in.

After a brief discussion, Lois was asked that when she sends the letters to the applicants she ask them to meet with the Selectmen on Monday, April 26th at 6:30 pm. The purpose is to meet the Selectmen and other members of the committee, and discuss the purpose of the recycling committee, after which the committee can set a date for their first meeting.

More FYI & Other Business

Recycling – Selectman Guarino stated that he had spoken with Recycling Manager Justin Leavitt, and since they have started accepting #1 thru 7 plastics, the amount of plastics recycled had doubled. He stated that on Sunday the compactor and the spare container had filled at 4:15, but they had stayed open accepting just recyclables.

Tim had a copy of an article regarding recycling that Justin wants to put in the paper. After review, the Selectmen approved the article.

Andrew Stockwell stated that Goodwill would take TVs and computers free of charge. If you have more than ten to dispose of, Goodwill would like you to call ahead to be sure they have room to receive them.

Cable Service – Chairman Abbott asked if Tim had made arrangements for the gentleman from Metrocast to meet with the Selectmen. Tim said he hopes to have him here next week.

Bond Application – Chairman Abbott informed the board that she had taken the paperwork and application for the bond for the safety building to Laconia Savings bank last Friday. Tim will take the paperwork to the bond attorney and the Municipal Bond Bank tomorrow morning. Chairman Abbott said the contract for the building has been signed.

Flag Project – Tim said he had been in contact with Fred Buchholz regarding the flag project. The Scouts are going to do the project. He said they would be replacing three quarters of the flags, and the flags will be up by Memorial Day. Fred will be in contact with Dave Nagel.

Post Closure Testing –Last week the contract with Provan & Lorber for the mandatory post-closure testing at the landfill had not been signed because the Selectmen wanted to be sure the cost reflected the elimination of one test. Tim checked and the cost had been reduced by \$1,100. The contract was signed.

Dam Inspection – Tim reported that he had received notice from the State that they would be inspecting Loon Pond Dam. If anyone wishes to be present at the inspection, they should contact the State by May 1st.

7:30 pm - Enter into Non-Public Session as per RSA 91-A:3, II(c)

Selectman Guarino moved to Enter into Non-Public Session as per RSA 91-A:3, II(c)-Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee.

Selectman Hatch seconded. Motion passed 3-0.

The Selectmen discussed a tax issue with a resident.

7:43 pm – Out of Non-Public Session

Selectman Guarino moved to come Out of Non-Public Session. Selectman Hatch seconded. Motion passed 3-0.

Letter of Commendation – Tim read a letter of commendation that was received for Officer Stacie Fiske (copy attached).

Lakes Region Planning Commission (LRPC) - Tim informed Chairman Abbott that he had received a letter asking him to confirm that she was Gilmanton’s representative to LRPC. Betty Ann said she would be willing to be reappointed.

Corner Library Trustee’s Meeting – Chairman Abbott said the library trustees might be inviting the Board of Selectmen to meet the new trustees and staff of the Corner Library. She said their meetings are held on a Monday afternoon at 4:00 pm. Chairman Abbott said she would be happy to go.

Approval of Minutes – The Selectmen reviewed the minutes of last week’s meeting.

MOTION – Selectman Hatch moved to accept the minutes of April 5, 2010 as amended. Selectman Guarino seconded. Motion passed 3-0.

Thank You – Chairman Abbott thanked Tim, Lois and Jen Correia, in particular, but the whole staff for pitching in and getting the bond applications done; it was a lot of work.

HDC Meeting – Selectman Guarino informed the board that at the last HDC meeting they had gone over the new regulations. He said the board would like to be known more for its capability of assisting people, and Don had suggested having an informational web site. Don said the HDC had also discussed the light in the corners district, and if the light fixtures were to be changed, the HDC would like to have some say in what the lights look like.

04-12-10 BOS

APPROVED

8:27 pm - Enter into Non-Public Session as per RSA 91-A:3, II(c)

Selectman Guarino moved to Enter into Non-Public Session as per RSA 91-A:3, II(c) - Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to protect a person who is a member of your Board, Committee or Subcommittee. Selectman Hatch seconded. Motion passed 3-0.

The Selectmen discussed a tax matter.

8:36 pm – Out of Non-Public Session

Selectman Guarino moved to come Out of Non-Public Session. Selectman Hatch seconded. Motion passed 3-0.

8:37 PM – MOTION – Selectman Guarino moved to adjourn the meeting. Selectman Hatch seconded. Motion passed 3-0.

Respectfully submitted,

Lois Dionne
Recording Clerk

RECEIVED
APR - 5 2010
BY:.....

PO Box 402
Gilmanton, NH 03237
March 30, 2010

Board of Selectmen
Gilmanton, NH

To Whom It May Concern:

Yesterday I arrived home from the Blood Center in Providence, Rhode Island, after completing a stem cell donation for a patient dying of leukemia. This donation required a great deal of organization and preparation in order to provide this patient with the best quality and quantity of stem cells. This is a life saving procedure and can culminate in a cure for the patient if all goes well. Part of the preparation that I underwent as a donor included daily injections to "ramp up" my immune system and production of stem cells.

With this background in place, I am writing to you regarding the actions of Gilmanton Police Officer Stacie Fiske on Saturday, March 27, 2010. At about 9 am that morning, I was in the process of arranging a visit from the Community Health and Hospice nurse to my home on Currier Hill Road for the daily injections when I realized that the Sant Bani Road Race was going to take place and possibly make it difficult, if not impossible, for the nurse to arrive at my house on schedule. I contacted the Belknap County Sheriff's Office who, in turn, had Officer Fiske call me. I explained my dilemma to her and in a completely efficient and caring manner Officer Fiske assured me that she would make sure that the nurse arrived without difficulty. Needless to say, it was an enormous relief for both the Community Health and Hospice nurse and me to know that Officer Fiske was watching out for us!

The story doesn't end there, of course. Thanks to the good preparation, my donation went exceptionally well. What could have been a true "monkey wrench" in this very stressful process was facilitated in a professional and kind way by Officer Fiske. She not only was there for us in the moment that we truly needed her, but she also called me today to check how the donation went and follow up on the events of Saturday.

My family and I have always found the members of the Gilmanon Police Department to be helpful. Officer Fiske was certainly no exception as demonstrated by her behavior on a very busy Saturday. My hope is that you take time to acknowledge Officer Fiske for her concern, professionalism, and efforts.

Thank you for your attention to this matter.

A handwritten signature in blue ink that reads "June Garen". The signature is written in a cursive style with a large, stylized initial "J".

June Garen