

**GILMANTON CORNER PUBLIC LIBRARY**  
**Board of Trustees Meeting**  
**August 8, 2011**

**Attendees**

Trustees: Judy Bakos (alternate), Diana McElwee, & Tom Scribner  
Librarian: Linda Hudzic  
Guests: None

**Call to Order**

The Chair, Tom Scribner, called the meeting to order at 10:00 a.m. In the absence of Phyllis Buchanan, Scribner asked Judy Bakos to serve as her alternate. Further, it was decided that since the Board now has three alternates, alternates would take turns serving in the absence of any Trustee or, failing that criterion, be selected to act in that capacity based on length of service.

**Review/Approval of Minutes**

The minutes of the July 11 Board meeting were reviewed. Diana McElwee moved approval of the minutes. Judy Bakos seconded the motion. The motion passed unanimously.

**Treasurer's Report**

McElwee reported that as of August 4, there was \$3,052.80 in the checking account, and as of July 14, the balance of donations for books was \$364.40. The balance in the sidewalk fund was \$2040 as of August 4. There is currently \$446.02 in the bookcase account.

**Librarian's Report**

Linda Hudzic reported that \$340 has been received additionally for the sidewalk project, bringing the total to \$2040. The Animals! Animals! Theme is doing well. The masks are almost gone, and children seem to be enjoying them. She expended \$192.97 during the past month to purchase many requested juvenile and adult books, and she received an additional \$100 donation for book purchasing. Additional library shelving is pending.

Next, Hudzic distributed the Library statistics for July, which are as follows:

<b>Patrons</b>	
Adults	130
Children	77
<i>Total</i>	207
<b>New Members</b>	5
<b>Books</b>	
Adult	97
Children	75
<i>Total</i>	172
<b>Other Media</b>	

Audios	3
Magazines	8
Puzzles	2
Videos	36

<b>Museum Passes</b>	0
<b>Number of Days Opened</b>	21
<b>Number of Volunteer Hours</b>	25/week

Hudziec also reported that the Library has a new volunteer, Marcia Greathead, who is working from 4:00 p.m. to 6:00 p.m. on Fridays to cover the new Farmers' Market hours.

The upcoming theme for September and October is "Culinary Mystery Authors." This is an annual theme with a new author, recipe and baked treat every week through the end of October. Staff enjoy doing this, and patrons love the treats. It's also a great way to end the Library's summer hours.

Hudziec then informed the Trustees that the Friends bank account has been closed out with its balance placed in the Library book account.

Lastly, Scribner would like to update the Librarian's responsibilities to include attendance at conferences with the cost paid for by Library funds. Scribner opined that the Library is fortunate to have many fine volunteers, and as a volunteer Librarian Hudziec's performance has been outstanding for which he wanted to express the Board's appreciation, an expression audibly affirmed by everyone present. Scribner indicated that a review/affirmation of the Librarian's responsibilities would be on the agenda at the next Board meeting.

## **Old Business**

### *On-Going Projects*

Tom Scribner reported that the materials are on order and a hole cut into the chimney for the attic ventilation project.

Shrub removal has taken place and the site prepared for sill replacement, bids for which were received from JR Stockwell Carpentry, M. B. Fogg Construction, and TimberHawk Carpentry. Jim Kazmaier withdrew from consideration, and no bid was received from Phil Eisenman & Steve Winchester. All these individuals were aware of what is needed. After extended discussion McElwee moved to accept a bid of \$2500 from M. B. Fogg Construction. Judy Bakos seconded the motion. The motion passed unanimously. If he does not run into unforeseen problems, Fogg has agreed to provide the materials for drainage.

Trustees then turned their attention to the sidewalk project. Based on his internet research Scribner distributed varied patterns using bricks, expressing a preference for bricks arrayed within a herringbone design. While somewhat more labor intensive and involving a greater number of bricks than other designs, he believes it's the most suitable for the Library's entrance. So, Board members need to educate themselves as to what is really wanted and is affordable. Given the number of issues involved in the sidewalk project, McElwee suggested a workshop involving all Trustees, alternates, and the Librarian to discuss those issues at greater length. A meeting was scheduled for 4:00 p.m., August 15, at the Library for that purpose. In addition, Scribner reported that a

meeting with Paula Gilman and Steve Chmiclecki had been held. While Gilman provided a list of potential plants and their costs, decisions on such matters will have to await completion of the sill work. Chmiclecki agreed to provide an estimate of the cost for sidewalk construction.

Bakos then reported that a supply of anniversary ornaments had been received. These will be used to fill current orders and to sell at Old Home Day on August 13. In addition, Barb Angevine is working on the placement of a picture of the ornament in the *Sun Times* and on the Library's home page.

In other "old business" Scribner reported that he had submitted to the Selectmen both the names of Barb Angevine and Judy Bakos, but having not received any official approval will follow up on that matter. As for his meeting with the Selectmen, it went well. The Selectmen have agreed to pay for sill replacement. So, Scribner will pass on the information regarding the contract and keep the Selectmen up to date on the schedule of work.

## **New Business**

Scribner announced that the day of the Farmers' Market had been changed from Wednesday to Friday. Hudziec responded that the added hours on Friday were a response to that change, but it is too soon to tell how the change has impacted Library use.

## **Closing**

There being no further business to transact, Scribner moved to adjourn the meeting. Bakos seconded his motion. The motion passed unanimously. The meeting adjourned at 11:12 a.m. The next meeting of the Trustees is scheduled for 10 a.m., Monday, September 12.

Respectfully submitted,

*Robert L. McElwee*

Robert L. McElwee  
Volunteer Scribe