

GILMANTON CORNER PUBLIC LIBRARY
Board of Trustees Meeting
September 12, 2011

Attendees

Trustees: Phyllis Buchanan, Diana McElwee, & Tom Scribner
Librarian: Linda Hudziec
Guests: Barb Angevine (alternate), Judy Bakos (alternate),

Call to Order

The Chair, Tom Scribner, called the meeting to order at 9:30 a.m.

Review/Approval of Minutes

The minutes of the August 8 Board meeting were reviewed. Diana McElwee moved approval of the minutes. Phyllis Buchanan seconded the motion. The motion passed unanimously.

Treasurer's Report

McElwee reported that as of August 26 there was \$3,692.60 in the checking account, and as of September 6, the balance in the special projects fund was \$2, 486.90 (including \$446.22 in the bookcase account).

Librarian's Report

Linda Hudziec opened her report with an expression of appreciation to Scribner for his work on the Library's foundation. She then proceeded to detail recently-received donations to the Library—\$25 for the sidewalk project, bringing that total to \$2065, plus proceeds of \$86 from the quilt raffle and an individual donation of an additional \$100 for the book fund. A previously-reported closing of the Friends bank account added an additional \$52.08 to the book fund.

During the past month Hudziec reported purchasing \$114.39 in books, largely from Borders during their going-out-of-business sale.

Next, Hudziec distributed the Library statistics for August, which are as follows:

Patrons	
Adults	120
Children	37
<i>Total</i>	157
New Members	1

Books	
Adult	100
Children	64
<i>Total</i>	164
Other Media	
Audios	18
Magazines	8
Puzzles	2
Videos	20
Museum Passes	1
Number of Days Opened	23
Number of Volunteer Hours	25/week

Lastly, in addition to reminding those present of the theme for September and October (Culinary Mystery Authors), Hudziec confirmed the holding of the Columbus Day Book and Bake Sale from 9:00 a.m. to Noon on Saturday, October 8. Those helping with the sale set up should arrive at 8:00 a.m. Moreover, it was decided that sale books will be moved to the Library from the town hall starting at 4:00 p.m. on the preceding Friday and that unsold older books will be sent to the recycling center. Quilt raffle sales will also take place as well as the quilt raffle drawing.

Old Business

The Trustees next reviewed the volunteer Librarian's responsibilities. The Board noted that the list is extensive. Further, they agreed to strike the word "three" from "maintains three museum pass programs" and to delete "long-term planning for library." The former is a function of donor largesse, and the latter is a Board responsibility though the Librarian's input would be invariably sought.

Scribner then provided an update on ongoing projects. The attic ventilation will be completed this fall. Site preparation for the sidewalk project can now go forward since the sill has been repaired and the drainage work has been completed. Grading in the front of the Library is in process and will be completed by October 8. Thus, prior to the next meeting the Board will need to meet again with Paula Gilman and revisit the planting plan to see how she visualizes it. Further, Scribner has straightened the lamp post in front of the Library, but its wooden base needs to be repaired through replacement of rotted wood. He also indicated that the painting of the Library needs to be finished, and it was decided that October 1 (9:00 a.m. to Noon) be the day to do so (weather permitting). McElwee agreed to solicit volunteers for the effort. Finally, Scribner requested that additional thank you notes be sent to the following people for their assistance: Sue & Dick Barr (and their son); Jon Hall, Don Guarino, and Justin Leavitt. Judy Bakos agreed to do so.

Barb Angevine reported that 60 anniversary ornaments have been sold to date, and the Board authorized her to purchase an additional 25 in anticipation of sales on October 8.

Scribner again raised the idea of engraved bricks as a fund-raiser to augment the sidewalk project fund, and he asked the Trustees to think about a person who might head up such an effort. It was suggested that Deb Chase be asked about her interest in doing so.

Lastly, Scribner announced that all the alternates have been sworn in and that the Board has a full complement of alternates.

New Business

Scribner announced that a new desktop computer with monitor had been purchased from Staples at a cost of \$399. It was purchased to avoid the potential loss of data with the existing old laptop, to accommodate growth in computer applications (including security), to discourage possible theft, and to take advantage of sale pricing. He asked that a thank-you note be sent to Tim Warren, Town Administrator, who helped to facilitate the purchase.

After a brief discussion the Board agreed to move the time of its monthly meetings back from 10:00 a.m. to 9:30 a.m. The Board usually meets the second Monday of the month, but in October the meeting will take place on Tuesday, October 11, since the second Monday of October is Columbus Day.

Scribner then suggested that the Board hold a Volunteer Appreciation Day similar to one conducted by the Town of Gilmanton for its employees. While everyone in attendance agreed with the idea, a spirited discussion took place about how best to do it. Previously, Hudziec had held a luncheon in October to express her appreciation for the varied support of the Library's staff volunteers, and though unable to do so this October because of home remodeling she is willing to do so in November. The Board thought that the setting and the informal nature of the gathering provided the best way to say "thanks" to the staff volunteers and urged Hudziec to continue with her past practice.

Closing

There being no further business to transact, Scribner moved to adjourn the meeting. McElwee seconded his motion. The motion passed unanimously. The meeting adjourned at 10:36 a.m. The next meeting of the Trustees is scheduled for 9:30 a.m., Tuesday, October 11.

Respectfully submitted,

Robert L. McElwee

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Volunteer Scribe