

GILMANTON CORNER PUBLIC LIBRARY
Board of Trustees Meeting
January 9, 2012

Attendees

Trustees: Phyllis Buchanan, Diana McElwee, & Tom Scribner
Librarian: Linda Hudziec
Guests: Barb Angevine (alternate), Deb Chase (alternate)

Call to Order

The Chair, Tom Scribner, called the meeting to order at 9:30 a.m.

Review/Approval of Minutes

The minutes of the December 12, 2012, Board meeting were reviewed.
Diana McElwee moved approval of the minutes. Phyllis Buchanan seconded the motion.
The motion passed unanimously.

Treasurer's Report

McElwee reported that as of December 30, there was \$2,744.34 in the checking account and \$2,762.19 in the special projects fund, reflecting \$2,295.97 in the sidewalk account and \$446.22 in the bookcase account.

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Trustees then suspended the typical order of business in order to discuss the sidewalk project with Steve Chmielecki, the purpose of which was to firm up the design and timeline of the project. Chmielecki indicated that he would start the project as soon as the frost was out of the ground with completion no later than May 1. However, because of the recently-laid pavement, the project will likely entail three days rather than the one day earlier specified. Project cost will range from \$900 to \$1500 for materials including sand. Chmielecki agreed to donate his time and services including dumping and grading loam, which he will try to keep at the current grade level. Finally, after extended discussion, the Trustees agreed on a design which provides a colonial look, namely a running bond with soldier course using Stiles & Hart City Hall pavers. Tom Scribner moved approval of the design and time line. Diana McElwee seconded the motion. The motion passed unanimously. Scribner emphasized that the laying of the sidewalk is not the end of the project; Trustees need to plan and budget for grading and grass for the disturbed area as well as additional plantings. A lively discussion ensued regarding seeding or sodding the affected area with resolution postponed until a later date.

While on the subject of the sidewalk, Scribner also reported that he had been unable to talk with Bill Booth regarding sidewalk shoveling and suggested that the matter be dropped until the next bidding cycle. After a brief discussion, however, Trustees decided to specify Library requirements and forward them to the Town's Selectmen now and annually thereafter to avoid future problems. McElwee agreed to draft such a letter.

Librarian's Report

Returning to the established agenda, Linda Hudziec reported receipt of another \$100 donation for books, an in-kind gift of five new books on disk, and the purchase of requested books in the amount of \$57.62 for the month of December. Total expenditures for new media in 2011 was \$1,627.37, all defrayed through donated funds, making possible the purchase of 150 new volumes (not counting donated new books).

Hudziec then reminded those present that the theme for January remains the Berenstain Bears, which may stretch into February.

She then distributed the Library's December use statistics which were as follows:

Patrons	
Adults	36
Children	8
<i>Total</i>	44
New Members	0
Books	
Adult	43
Children	13
<i>Total</i>	56
Other Media	
Audios	10
Magazines	6
Puzzles	0
Videos	11
Museum Passes	1
Number of Days Opened	11
Number of Volunteer Hours	22

Lastly, Hudziec distributed a *draft* of her report for the upcoming town meeting. The Trustees agreed to review it and to meet at 10:00 a.m. on Wednesday, January 11, to discuss and draft an overall report for the Town Meeting.

Old Business

Scribner reported that the attic ventilation fan had been installed and requested that a thank-you letter be sent to Wayne Ogni. Hudziec agreed to ask Judy Bakos to do so.

Trustees then briefly reviewed and discussed a Gantt chart representing the results of the capital improvements planning conducted at last month's meeting. Scribner reported that he has asked Mike Kender to look at the clapboards and windows to determine what can/should be done. Apparently, the windows are not the same; they have different operating mechanisms.

Barb Angevine, submitting additional proceeds from ornament sales, reported that sales are going well and that she has placed an additional order. Trustees then discussed

ornament sales (if possible) at the Town meeting as part of the Library's informational table. If sales are precluded, then orders can be taken.

Lastly, it was agreed that Scribner approach Steve Winchester regarding making the end caps for the bookshelves.

New Business

None.

Closing

There being no further business to transact, Scribner moved to adjourn the meeting. McElwee seconded the motion. The motion passed unanimously. The meeting adjourned at 11:03 a.m.

The next meeting of the Trustees is scheduled for 9:30 a.m., Monday, February 13.

Respectfully submitted,

Robert L. McElwee

Robert L. McElwee
Volunteer Scribe