

GILMANTON CORNER PUBLIC LIBRARY
Board of Trustees Meeting
April 9, 2012

Attendees

Trustees: Diana McElwee, Tom Scribner, & Donna White

Librarian: Linda Hudziec

Guests: Barbara Angevine & Robert McElwee

Call to Order

The Chair, Tom Scribner, called the meeting to order at 9:32 a.m. and welcomed the Board's newest Trustee, Donna White. In terms of ongoing responsibilities the Trustees determined that Scribner would remain as Chair; Diana McElwee would continue to Serve as Treasurer; and White would assume the role of Corresponding Secretary.

Review/Approval of Minutes

The minutes of the March 12, 2012, Board meeting were reviewed. McElwee moved approval of the minutes. Scribner seconded the motion. The motion passed unanimously.

Treasurer's Report

Diana McElwee reported that as of March 30, 2012, there was \$1,150.61 in the checking account and, as of March 5, 2012, \$2,762.65 in the special projects fund, reflecting \$2,316.43 in the sidewalk account and \$446.22 in the bookcase account. Further, she reported that she is in possession of the Library's allocation from the Town of Gilmanton for \$3500.

Librarian's Report

Linda Hudziec reported that another \$100 donation for books had been received and that March book and material purchases totaled \$181.04, which included pirate masks and telescopes to be used during the Library's summer program.

This April the theme for Library Week is "You Belong @ Your Library." Balloons and children's first library books will be handed out (and, again, at the Library's June Birthday Party). There will be crafts and coloring pages for children as part of Earth Day April 22, and as part of Children's Book Week, May 7-12, Hudziec is purchasing and will display special award-winning children's books.

The Library's March use statistics were as follows:

Patrons	
Adults	58
Children	18
<i>Total</i>	76
New Members	1
Books	
Adult	49
Children	33
<i>Total</i>	82
Other Media	
Audios	23
Magazines	7
Puzzles	0
Videos	0
Museum Passes	1
Number of Days Opened	12
Number of Volunteer Hours	34/month

Hudziec also reported that two museum passes have been renewed: the Currier Museum (\$65) and See Science Museum (\$100). Thank-you notes should be sent to Barbara Angevine and Ernie Hudziec. The NH Historical Museum pass expires April 30, and its sponsor will be approached to renew it.

Lastly, Hudziec has scheduled an April 30 staff meeting to update Library volunteers.

Old Business

In reference to the installation of the new walkway Scribner agreed to contact Steve Chmielecki of All-Stone Masonry regarding the project completion timeline.

Next, McElwee presented the bids for window replacements she solicited from Portland Glass and Granite State Glass. Portland offered two options. Option One provides for the installation of nine (9) white Vista double hung vinyl windows with double-glazed Argon-filled Low E glass with fiberglass half-screens (\$2790.00). Option Two provides for nine (9) white Harvey double-hung vinyl windows with double-glazed Argon-filled Low E glass with fiberglass half-screens (\$3,060). The window grids are between the glass. Both options require RRP precautions at a cost of \$54 per opening. If installed individually over several years the costs would be \$310 (Vista) and \$340 (Harvey). Granite State Glass also offered two options: Option One furnishes and installs nine (9) Harvey Comfort Plus white, vinyl, oriel-style replacement windows with white in-glass grids, Low E and Argon gas (\$5,305). Option Two furnishes and installs nine (9) Harvey Majesty oriel-style replacement windows with white aluminum clad exterior and pine interior with white in-glass grids and removable interior wood grids, Low E and Argon gas (\$6,565). Her presentation prompted a lively discussion regarding the merits of replacement windows versus refurbishing the existing windows. Concerns included the desirability/suitability of white vinyl replacement windows and the lack of an estimated cost as well as the timeliness and certainty of completion for the latter approach. Scribner agreed to pursue a “not to exceed” cost estimate (individually or in total) from Mike Kender for the refurbishing approach. Regardless of approach, three

important principles agreed to were: 1) Cross-ventilation is desirable; 2) every window should be able to be opened; and 3) the storm windows are unattractive and need to be removed.

Scribner also reported that he had met with Steve Winchester, and he expects the end caps to be done by April 15.

Barb Angevine reported that 80 anniversary ornaments have been sold to date. Additional green ornaments have been received and amber versions are in process.

Next, the 100th Anniversary Birthday Party, scheduled from 1:00 p.m. to 4:00 p.m. on Saturday, June 2. elicited extensive discussion, at the heart of which was preparation of a cost estimate (catering, equipment & linen rental, promotional items, etc.) of \$2000 to be forwarded to John Funk who has graciously agreed to approach local banks for assistance in defraying expenses. Invitations are to be issued to David Morrison (guest violinist), Girl Scouts & Boy Scouts, Town clubs and organizations, and Town boards and officials.

Angevine reported that she has talked with Marion McIntyre and invited her to a future meeting of the Trustees to review the Library's history.

Hudziec, McElwee, and Scribner agreed to meet at 9:00 a.m. on Wednesday, April 11, to complete and submit the Library's annual report to the State.

New Business

White distributed beautiful magnets of the Gilmanton Public Library made by Janet Bailey and suggested selling them as an additional fund-raising venture for the 100th Anniversary Birthday Party. The magnets cost \$2.50 each and could be sold for \$5 each. McElwee moved that White be authorized to order 50 of them. Scribner seconded the motion. The motion passed unanimously. White also mentioned the potential of selling birdhouses made by Wayne Zold, but that issue was postponed until a future meeting, as was use of the building by outside groups.

Closing

McElwee moved to adjourn the meeting. Scribner seconded the motion. The motion passed unanimously. The meeting stood adjourned at 11:12 a.m.

The next meeting of the Trustees is scheduled for 9:30 a.m., Monday, May 14.

Respectfully submitted,

Robert L. McElwee

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Volunteer Scribe