



Gilmanton Conservation Commission

PO Box 550
Gilmanton NH 03237-0550

Minutes of the Meeting November 9, 2010

Attending Members: Tracy Tarr, Chair; Dick de Seve, Vice-chair; Patrick Hackley, Member; Erin Hollingsworth, Member; Nanci Mitchell, Member; Sue Hale-de Seve, Alternate Member; Joe Derrick, Alternate Member; Desiree Tumas, Administrator, and Laurie Churchill, Alternate Member–Absent.

Meeting called to order at 7:04 pm

A. September 14, 2010, Minutes of the Meeting

Member Mitchell moved to approve the September 14, 2010, Minutes of the Meeting as amended; amendments will be made by Mrs. Tumas and Chair Tarr will review the amendments for accuracy, Member de Seve seconded the motion as stated; the motion passed unanimously.

B. October 12, 2010, Minutes of the Meeting

Member Mitchell moved to approve the October 12, 2010, Minutes of the Meeting as amended, Member Hackley seconded the motion as stated; the motion passed unanimously.

Other meeting minutes needing to be posted on the webpage will be forwarded to Mrs. Tumas.

C. Wetland/Shoreland Applications

There are no new applications to review.

Updates: **Tax Map 406/Lot 43** –Wm. Joyce of 156 Anderson Road, received an after the fact approval for an 800 sf porch

Tax Map 131/Lot 07 –Barbara Gray of 142 Lakeshore Drive, seeks approval to construct an 8' x 18' addition with a pitched roof. DES requires additional information, which has been requested.

Tax Map 110/Lot 28 –Maureen Dryer of 13 Delano Drive was approved to disturb 1,750 sf of shoreland to replace the septic system.

Tax Map 133/Lot 49 –Ronald Gurnon of 75 Lakeshore Drive seeks approval to install a shed within the setback; shoreland permit is needed for any excavation work.

Tax Map 406/Lot 48 -Intent to Cut Notice: Places Mill Road, 20 acres to be harvested.

Chair Tarr recused herself, Vice-chair de Seve is seated.

Douglas Isleib has requested an extension.

Vice-chair de Seve steps down and Chair Tarr is seated.

D. Complaints/Violations/Concerns

Chair Tarr discussed with the Board that she addressed concerns expressed by Resident Pete Pinckney regarding the Conservation Easement and the posting of the October 12, 2010, Meeting Agenda as well as the Nancy Christie/Beaver Pond matter. Mr. Pinckney has requested notification of future meetings that will include discussions pertaining to the matters and concerns stated.

E. Update on Land Protection Projects

Board Members briefly discussed for clarity that the Gilman project is a gift and not the result of a land sale. Confirmation has been made that there are no issues with endangered species. However, there is pending State documentation.

Chair Tarr went on to explain that she had consulted with Town Counsel and issues of concern will be addressed. Additionally, Town Counsel will write the Easement Appendix.

F. Proposed 2011 Conservation Commission Budget

Chair Tarr explained that the Board had current Budget 2010 items to address before going on to the 2011 Budget.

Board Members discussed without conclusion the various options for mapping. Cost and service utilization were also discussed. Chair Tarr explained she had discussed financial assistance with the Board of Selectmen to purchase computer equipment, software and support.

Chair Tarr will have follow-up discussions with Town Administrator, Tim Warren and will provide further information at the December 14, 2010, meeting regarding the purchase of computer equipment, software and support that would require encumbering \$3,200.00, to make the purchase.

Chair Tarr called for further discussion regarding the fund allocations, hearing none; entertained a motion to approve the fund transfer.

Member Hackley moved to approve the fund allocations for the purpose of purchasing computer equipment, software and support,

Board Members discussed the motion clarifying that \$3,200.00 will be encumbered for the purchase.

Member Hackley amended his motion to approve the encumbrance of \$3,200.00, for the purposes of purchasing computer equipment, software and support, Vice-chair de Seve seconded the motion as stated; the motion passed unanimously.

Chair Tarr will follow-up with the Board of Selectmen for guidance as to the best way to handle allocation of the funds.

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The Board went on to discuss the current expenditures due for payment:

- \$45.00 Conference-Member Mitchell
- \$20.50 Mapping Expense
- \$40.00 Belknap Range Conservation Coalition - Renewal

Member Hackley moved to approve the expenditures as stated, Member Hollingsworth seconded the motion as stated; the motion passed unanimously.

2011 Budget

Board Members discussed and were agreeable to requesting an additional line item in the 2011 Budget with a beginning balance of \$5.00 for office equipment and supplies which would allow the transfer of \$3,200.00 needed to purchase the computer equipment, software and support to be purchased at the beginning of the 2011 fiscal year.

Chair Tarr called for further discussion, hearing none; entertained a motion to request a new line item in the 2011 Budget with a balance of \$5.00.

Member Hollingsworth moved to request a new line item in the 2011 Budget titled "Office Equipment and Supplies" with a beginning balance of \$5.00 to transfer the \$3,200.00 encumbered funds allowing for the purchase of computer equipment, software and support, Alternate Member Hale-de Seve seconded the motion as stated; the motion passed unanimously.

G. Review Draft Aquifer Overlay

Board Members reviewed and discussed the language provided by Planner Mark Fougere. The document is a combination of the OEP Model and portions of the Town of Hollis Ordinance.

Member Mitchell is working with Lakes Region Planning Commission to create an Aquifer Overlay Map. There will be no charge to the Commission for the map. LRPC creating the map is considered part of the services provided as part of the yearly dues paid by the Town.

Board Members agree to revisit the ordinance at the December 14, 2010, meeting, following the Planning Board discussions at the December 2, 2010, Work Session.

H. New Business

I. Old Business

J. Correspondence/Announcements

Tax Map 131/Lot 21 – Steve and Pam Brooks of 209 Lakeshore Drive received ZBA and DES approval to build a deck.

K. Upcoming Dates

1. Next regular Conservation Commission Meeting, Tuesday, December 14, 2010 at 7 pm
2. December 2, PB Work Session to discuss possible ordinances.

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L. Adjournment

Chair Tarr called for further discussion, hearing none; entertains a motion to adjourn at 9:05 pm.

Member Derrick moved to adjourn the meeting, Member Mitchell seconded the motion as stated; the motion passed unanimously.

Respectfully submitted,

Desiree Tumas
Administrator