

May 10, 2010 **Approved** minutes of Library Trustee Meeting

Present: Tom Scribner, Phyllis Buchanan, Anne Kirby, Linda Hudziec, Bill Angevine and Diana McElwee

Approval of 4/5/10 minutes with corrections

A draft copy of all minutes will be on file at Selectmen's Office and at the Corner Library. Approved minutes will be on file with Deb Cornett and put on the web page.

Treasurer Report

Regular account - \$1,845.51

Book case fund - \$2,552.33

Phyllis cancelled gas with Rhymes. In July we will need to change tank over to new company.

Bill need to be brought to Trustee Meeting each month. Two trustees will sign all checks.

On May 17th @ 7:30 trustees will meet with Selectmen to discuss having Town pay our bills, then we write the check directly to them. (electric, phone, gas) If this gets approved, we will change address for bills.

June 3, 2010 – training with the State Dept. of Justice to learn about fiduciary responsibilities. Phyllis and Tom will attend

Tom will notify State Library Association of the dissolution of the Lower Gilmanton Library.

Librarian Report:

-Letter went out to about 350 people/businesses for bookcase fundraiser

-Spent \$184.00.

-To date \$2,195.00 in donations has come in.

-Updated summer hours posted on Library door.

-Linda reviewed "Volunteer Librarian Responsibilities

-April Stats – open 7 days, 37 adults, 3 children 19 adult books, 2 children books, 2 audios, 5 dvd's, 1 museum pass and 3 new members.

-Requested 7 audio books for June theme. Trustees did not approve request as we don't feel we have solid understanding of budget. Discussed need for money to purchase new materials.

New Business:

-Discussion about breakdown of budget. Diana McElwee is going to put past year's expenses on spread sheet for us. Linda will provide patron usage for past year as well.

Reviewed letter from staff regarding their concerns. Issues do need to be addressed.

May 13, 2010 – meeting with Stan Bean and Iron Works Library reps. Trustees will go and listen. Will report back to Library staff.

Tom reported out about Trustee training he attended. Focus on fiduciary responsibilities and safety issues. \$50.00 cost to attend. Should be part of next year's budget.

Old Business:

Friends of Library status. Formed in Nov. Group still needs to get started. This group could help raise needed funds for books/materials.

Building Maintenance -- We need to find someone willing to assess the physical structure of building to help with short and long range planning.

Look into the energy efficient survey.

Check on carpenter ant problem.

History of the Corner Library would be interesting to have available.

Next meeting: June 14, 2010 @ 4:00 at the Academy.