



Town of Gilmanton, New Hampshire
Gilmanton Planning Board

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Wayne Ogni, Chair
Marty Martindale, Member
Bill Mahoney, Member
John Weston, Member
Mickey Daigle, Member
Brian Forst, BC Chair
Diane Marden Planning Admin

CIP COMMITTEE

CIP Committee Minutes

Thursday, August 25, 2016

Chair, Wayne Ogni called the meeting to order at 7:01 p.m. Meeting was held in the upstairs meeting room at the Academy Building. Members present included Wayne Ogni, Chairman, Marty Martindale, Bill Mahoney, John Weston, Mickey Daigle, Brian Forst, Budget Committee Chairman, Fire Chief Hempel, Transfer Station Manager, Ed Lang, and Diane Marden Planning Administrator/Recording Clerk.

MINUTES OF AUGUST 4, 2016

Chairman Ogni asked if everyone could review the CIP minutes of August 4, 2016 for any errors or omissions. None noted. Brian Forst, BC Chairman made the motion to accept the minutes of August 4, 2016. Marty Martindale seconded the motion. ***Motion passed on a 5-1, John Weston abstains as he was not present at the August 4th meeting.***

FIRE DEPARTMENT

Chairman Ogni explained the Fire Department is first on the agenda this evening, and introduced Chief Hempel from the Gilmanton Fire Department to discuss his CIP items with members. Chief Hempel handed out a 20 year projection plan for the Fire Departments CIP items for committee members to review. Chief Hempel stated his concern is that 9E2 is a 1987 Pierce Engine at the Gilmanton Corners station scheduled to be replaced in 2018, and currently there is no Capital Reserve Funds to replace it. Mr. Hempel explained a capital reserve fund was exhausted when the department replaced 9E1 purchased in 2016, and taken out of the 2015 budget. This vehicle is now good for another 20 years, as well as 9T2.

Chief Hempel stated it might be wise to purchase a used vehicle for a substantial cost savings, although it may have a decreased life expectancy. Explaining instead of replacing a vehicle in 20 years, it may need replacement 10 to 15 years down the road, with substantial savings. Then taking that savings to set aside, and get things back on track relative to the CIP program.

Chief Hempel explained that the situation with the Ambulance replacement was to replace it every 5 years having a service life of 10 years, but because CIP was not funded the department ended up purchasing two (2) ambulances back to back. Now the department has two (2) ambulances that have similar life expectancies.

Chief Hempel explained a number of options to consider when setting up the Fire Department Capital Reserve Funds. He noted that the Ambulance generates revenue each year and it is deposited into the General Fund to offset the tax rate. Marty Martindale asked if the ambulances were beat up after 10 years? Chief Hempel stated, "Yes, they are pretty beat up after 10 years." Chief Hempel explained the chassis could be replaced, and the boxes be remounted on new chassis. Chief explained he does have his feelers out for this information regarding what it would cost to mount the current boxes on new chassis.

Chair Ogni asked if defibrillators were only in ambulances or if anymore were needed some place else? Chief Hempel stated it is only (2) and they are in the ambulances. Mr. Ogni asked if the income generated from the ambulances are set at \$79,000 a year or does it change? Chief Hempel stated it goes up and down based on billed services. BC Chairman, Brian Forst made the comment that many things come out of the income that is not visibly accounted for such as employee wages, and other costs.

BC Chairman Forst stated he has done some quick math in calculating the Fire Departments CIP needs, explaining that currently there is no CIP and 70% of the costs should be set aside in the accounts. Chief Hempel explained for many years taxpayers did not fund capital improvements. Brian Forst stated when Stan Bean gave it up, no one picked up where he left off. Chair Ogni stated the addition and subtractions had not been kept up with, and CIP was never fully funded. Marty Martindale stated getting the Town to fund the accounts was difficult when money was put into the accounts, but when it was needed it couldn't be used. This is what taxpayers had the most difficulty with. Mickey Daigle stated CIP just needs to be clearly stated as to what these numbers are set aside for. Brian Forst stated equipment should be listed as 4 pieces of equipment, rather than all these different individual accounts.

BC Chair Forst stated no funds could come out of the plow account for example to replace a one (1) ton truck. Forst continued to say then leasing came about because there were no capital funds set aside for the purchase, things broke down and were needed to meet the needs of the Town a vehicle was leased. Forst stated the accounts should be clarified as to what they can be used for. When setting funds aside to make purchases in a timely manner, and to sticking to the plan. Forst explained there were many scenarios as to the reasoning behind things, but now we have depleted funds in the capital reserve funds. Mr. Forst stated he feels to bring these accounts up to speed it will be too much to bite off in one year. Mr. Forst explained some funds should be going back into them, and a plan be devised on how to do that without overburdening taxpayers. Chair Wayne Ogni stated it will be tough enough to get all the accounts in order as they too need to go before taxpayers at Town Meeting. Mr. Ogni stated to reword the accounts, change the accounts in any way they need to be brought fourth before taxpayers. BC Chair, Brian Forst stated the committee has been established to set a five (5) year plan. Chief Hempel stated buying new vs. used it is a matter of the townspeople, but certainly a quarter of a million could be easily saved by purchasing used. Chief Hempel stated

he would feel comfortable buying used to get a jump on re-establishing CIP funds for the future needs of the Town. Chief Hempel stated this could be done easily with a Fire Engine. Brian Forst stated we need to set it up over the course of five (5) years, to get it back on track for the next ten (10) years. Mr. Forst stated starting with 4 pieces at \$500,000 setting some monies aside for this, and next year when this committee sits down to make a recommendation for the FD Capital Reserve accounts they will need to adjust the contribution to reflect the contributions based on any changes.

Chief Hempel stated Forestry 2 needs replacement also. Chief Hempel stated other communities are looking into just replacing the chassis of the ambulances rather than an entirely new unit. Chief Hempel this gives us an option to explore as to replacing the chassis and remounting the box. Chair Ogni asked Chief Hempel to get in touch with Diane Marden, Planning Administrator with any changes should he get in new figures.

Transfer Station

Chair Wayne Ogni stated next on the Agenda is the Highway Department, Paul Perkins emailed members as he is unable to attend to speak the Chair moved to the Transfer Station Capital Reserve items. Transfer Station Manager, Ed Lang stated the Bailer needed replacing this year, and was waiting to hear what the Selectmen have decided relative to this item. Mr. Lang stated the only other thing needing to be replaced is the Bobcat with a projected cost of \$35,000. Mr. Lang stated the Bailer may get another six (6) years with a cost of \$30 to \$35 thousand. Mickey Daigle asked why a skid steer as it makes such a mess up there? Mr. Lang stated he is open to looking at and trying out a couple different brands.

BC Chair Brian Forst stated the accounts do not make any sense they just do not match up, and there are multiple accounts. Transfer Station Manager, Ed Lang stated he was not aware of many of the accounts mentioned by Mr. Forst. He continued to say he really could use some covered storage. Mr. Forst stated the Trustee of Trust Funds sheet does not match what is in the accounts, then there is an account that says Recycling Facility Improvement which none of the money can be used for other than that purpose. Mr. Forst stated he is frustrated, and some of the accounts have nothing in them, yet they are still there. Chair Wayne Ogni stated Neil Roberts will be invited to the next meeting to explain the accounts.

A fair amount of time was spent on looking at the accounts and discrepancies within the paperwork given to the committee. Planning Administrator, Diane Marden explained how to look at the information on the handouts. Mr. Forst started reading the warrant article pertaining to each account within the Transfer Station Accounts. Marty Martindale asked what the Trustees of Trust Funds actually do? Mr. Forst stated they invest Town funds into CD's for the best possible interest rate on the money, and each year the CD's turn over or are spent to purchase high ticket items such as a firetruck if it is time to do so.

Transfer Station Manager, Ed Lang stated one of his biggest problems is storage at this point. Mr. Lang stated it wouldn't take much to put a roof between building and loading dock as it is not a big area. Brian Forst asked if \$35,000 was enough to replace the Skid Steer that they currently have. The Bailer is projected to be replaced in 2022, and Mr. Lang stated it would probably make it another six (6) years. Mr. Forst stated the Compactor is being replaced now right? Mr. Lang stated "yes, cost \$19,000." Chairman Ogni commented the town has put a lot of money into the compactor. Mr. Lang stated he wanted a single phase Compactor, and the Glass Crusher is up in the air right now as our uses are very limited.

BC Chair, Brian Forst stated the three (3) pieces are a total of \$119,000, which amounts to \$7,933 per year. Mr. Forst asked Ed Lang if he would be agreeable to having \$5,553 put into an equipment account each year. Mr. Lang stated he was good with that figure. Chairman Ogni stated if anything else came to mind regarding the capital improvement accounts to call Diane Marden, Planning Administrator. Mr. Lang exits the building at 8:40 p.m.

HIGHWAY DEPARTMENT

After reviewing Highway Department accounts for quite some time, it was determined that someone from the Highway Department must be present to answer questions relative to the department.

OTHER BUSINESS

Chair Ogni stated for the next meeting the committee will have someone from the Highway Department present, the Town Administrator to discuss the Town Government accounts, the School Superintendent, John Fauci, and Neil Roberts of the Trustees of Trust Funds. The next meeting will be held on Thursday, September 1, 2016 at 7:00 p.m. in the upstairs of the Academy Building.

Adjournment

Chairman Wayne Ogni asked for a motion to adjourn. Marty Martindale moves for adjournment at 9:09 p.m. Mickey Daigle seconded the motion. ***Motion passes.***

Respectfully Submitted,

Date:

Wayne Ogni, CIP Chair
Planning Board Chair