

APPROVED

Town of Gilmanton
Budget Committee Meeting
Tuesday, January 20, 2011
7:00 P.M. – Gilmanton I.W. Town Hall

Members present: Stan Bean, Brian Forst, Frank Bosiak, Mark Sawyer, Michael Hatch, Betty Ann Abbott, Frank Gianni, Rich Bakos, Steven Latici and Israel Willard.

Others present: Police Chief Phillip O'Brien, Town Administrator Timothy Warren, Solid Waste manager Justin Leavitt, Roger and Elana Ball, Desiree Tumas, Nancy Stearns, Tracy Tarr, Thomas Scribner, Pricilla Plourde, Elizabeth Bedard, Susan Barr, Judi Williams, Gary Lines, Candace Daigle, Richard Kordas, Allen Everett, Anne Kirby, Brenda McBride and recording clerk Rachel Hatch.

Stan Bean called the meeting to order at 7:05 p.m. Rachel Hatch indicated that the meeting had been posted on December 28, 2010 in accordance with RSA 91-A, noting that the Police Department budget presentation had been re-posted on January 18, 2011 after Police Chief O'Brien was not able to give the Police Department presentation on January 13, 2011 due to illness.

Meeting Minutes of January 6, 2011

Budget Committee members reviewed the drafted meeting minutes.

On a motion made by Frank Bosiak, seconded by Mark Sawyer, members of the Budget Committee unanimously voted to approve the meeting minutes of January 6, 2011 as drafted.

The meeting minutes of January 13, 2011 were tabled for approval and will be placed on the Thursday, February 3, 2011 agenda for approval.

Police Department Budget Presentation

Chief O'Brien thanked members of the Budget Committee for their willingness to have the Police Department presentation postponed until this evening.

He stated that the department had received 2600 calls for service and 1,280 vehicle stops. Chief O'Brien reported that the vehicle fleet had used 7,459 gallons of gasoline.

Chief O'Brien stated that his proposed operating budget has remained within the 2% increase. He stated that a warrant article will be brought forward for approval to withdraw funds from the Police Department Cruiser Capital Reserve Fund in order to purchase a new vehicle. The amount in the capital reserve fund covers the \$29,000.00 purchase and that the cost includes the outfitting of the vehicle.

Chief O'Brien stated that a warrant article will be brought forward for the purchase of radar equipment. He is apply for grant funds to pay for the equipment but wanted to place

it as a warrant article in the event that the town does not receive the grant award. He indicated that, if the warrant article is passed and the grant money is awarded, the warrant article funds will go back to the general fund.

Chief O'Brien stated that he is also proposing the purchase of a three-person user IMC software program and that the cost includes the set up fees. He stated that there is a capital reserve fund with \$7,500.00 available for this purchase.

Village Precinct Budget

Steven Latici stated that the Village Precinct expended \$7,300 for lighting last year. He stated that there are 55 incandescent lights. The proposed budget for this year is \$7,800 and he is requesting \$3,000.00 for the purchase of LED light bulbs. He stated that there is a non-capital reserve fund with funds for this purchase. He is hoping the new light bulbs will reduce the utility bill by fifty percent.

Miscellaneous Department Budgets

Parks and Recreation Budget

Gary Lines and Richard Kordas were present to speak on behalf of the Parks & Recreation budget. Mr. Lines stated that the budget request is the same as last year's budget amount and that there is \$4,000.00 in the budget to complete the last year of a three-year project to upgrade the electrical system at Crystal Lake Park.

Planning Board Budget

Planning Board Chairperson, Nancy Girard, stated that the budget has increased slightly and noted that the training line item has increased \$150.00 to allow the planning administrator to attend trainings. The planning board is in the process of updating the fee schedule.

Corners Library Budget

Library Trustee, Thomas Scribner, stated that he is asking for the same amount of funds as last year's budget. He indicated that he had asked the Board of Selectmen to place \$1,000.00 in the town building maintenance line item to allow for addressing the drainage and roof ventilation issues at the Corners Library.

Cemeteries Budget

Cemetery Trustee Candace Daigle stated that the other two trustees members are Marion McIntyre and J.R. Stockwell. She shared an overview of the maintenance work that was completed at the cemeteries last year. She stated that 35 out of 39 burial sites are maintained by the Trustees each year. She stated that the Cemeteries Trustees' portfolio has between \$4,500-\$5,000 in principal and only the income from interest earned can be used for cemetery maintenance. Ms. Daigle thanked the Board of Selectmen, members of

the Budget Committee and the Town Clerk/Tax Collector for their support throughout the year.

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Historic District Commission Budget

Historic District Commission Chairman, Allen Everett, indicated that the Commission is asking for the same amount of funding that they were given last year. He stated that the Commission is in the process of updating the guidelines and regulations.

Conservation Commission Budget

Conservation Commission Chairperson, Tracy Tarr, stated that their budget has increased by \$1,200 to allow for the funding of a clerk's salary. She stated that the Commission does need administrative support. She stated that Desiree Tumas was providing administrative services to the Commission.

Outside Agencies

Milfoil Funding Request – Pricilla Plourde asked the Budget Committee to fund \$1,000.00 to allow the Rocky Pond residents to address the milfoil problem in Rocky Pond. She stated that the Rocky Pond Association has 25 members. Steven Latici recommended that the Rocky Pond residents form a precinct association that would additionally tax all of the Rocky Pond residents and that the additional tax would go to the precinct to allow for adequate funding to address the milfoil problem in the pond. Rich Bakos stated that Sawyer Lake has a precinct.

Genesis

Kristin Welch from Genesis indicated that the agency is asking for \$5,869.00 this year. She stated that 99 Gilmanton residents sought assistance from Genesis last year, which is double from the year before. Genesis offers mental health assistance, counseling for children and their families, they offer mediation and emergency services.

Gilmanton Year Round Library

Elizabeth Bedard shared an overview of the Gilmanton Your Round Library offerings and stated that they opened to the public in September of 2009. She stated that the Library has over 7,000 books and six public access computers. The Library has a part time head librarian and a part time librarian that heads the children's programs. Ms. Bedard stated that 1,022 residents have library cards. The board of directors have submitted a petition warrant article asking the town for \$47,500.00 to assist in offsetting the annual cost of operation of \$70,500.00. She distributed a budget year for the expenses from July 1, 2011 to June 30, 2012. She indicated that the purchase of a generator is being sought through grant funds at the present time. Ms. Bedard stated that the board of directors aggressively continues to raise money to support the Library through grant funds.

Solid Waste Budget

Solid Waste Facility Manager, Justin Leavitt, shared an overview of his proposed budget. He stated that his budget is \$15,000.00 less than that of last year's budget. Areas of altered amount in the line items are as follows:

- \$200.00 increase in the Advertising & Notice line to allow for more public outreach to encourage recycling.

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- \$500.00 increase in Other Professional-Mowing/Grounds line to monitor the capped landfill twice instead of once this year.
- \$1,000.00 increase in Repair & Maintenance-Bldg to re-stain one side of the shed.
- \$200.00 increase in Repair & Maintenance-Computers to upgrade the used computer.
- \$500.00 increase in Diesel Fuel due to increased costs per gallon.
- \$2,000.00 increase in the Mileage line to allow for attendance of more conferences
- \$100.00 increase in Custodial & Housekeeping for the purchase of toiletries and cleaning supplies.
- \$500.00 increase in Repair & Maintenance – Bobcat for the purchase of new tires. It has been three years since the tires were replaced.
- A decrease in the Concord Incinerator line in the amount of \$15,100.00
- A decrease in the Other Charges-Hauling line of \$10,000.00 due to increased vendor competition.
- A decrease in Other Charges-Tip Fees of \$5,000.00 due to C&D disposal.
- An increase of \$5,000.00 in the Other Charges-Glass Recycling Exp due to the transportation of crushed glass off site.
- An increase of \$2,000.00 in the Other Charges-Haz Waste Day due to rate increases.

Israel Willard inquired if the Highway Department was using the crushed glass. Mr. Leavitt stated that the crushed glass is not fine enough to be used in the roads. Betty Ann Abbott stated that Road Agent Paul Perkins had indicated, at the Highway Department budget presentation, that he could possibly use the crushed glass for culvert work.

Mr. Willard inquired of the status of the cement pad. Mr. Leavitt stated that he was still awaiting an official opinion by DES to either replace the pad or leave it in place.

Mr. Leavitt stated that he is proposing the purchase of three storage trailers in the amount of \$9,000.00 total and that this item is under capital outlay.

At the end of the Budget Committee meeting, Brenda McBride recommended that the members of the Budget Committee speak louder so that the audience can understand what questions are being asked and what is being said.

Adjournment

On a motion made by Frank Bosiak, seconded by Betty Ann Abbott, budget committee members unanimously voted to adjourn the meeting at 9:20 p.m.

Respectfully,

Rachel Hatch,

Recording Clerk