

**TOWN OF GILMANTON  
HISTORIC DISTRICT COMMISSION  
ACADEMY BUILDING  
TUESDAY, OCTOBER 6, 2009 – 7 p.m.**

**MINUTES**

**Present:** Chairman Allen Everett, Deborah Chase, George Carpenter  
Land Use Clerk – Annette Andreozzi

Chairman Everett opened the meeting at 7:10PM with introductions.

**Motion by Mr. Carpenter to accept the minutes from September 1, 2009.**

Second by Ms. Chase.

**Motion passed unanimously.**

**Continued Public Hearing - Case #5-2009, owner/applicant Warren & Prudence Veysey:** Request placing door in place of existing window on north elevation of kitchen. Property located at 500 Province Road in the Corners Historic District; Tax Map/Lot # 127/50.

**Mr. Carpenter moved to continue the public hearing to the next meeting as requested by the applicant via a phone call.** Second by Ms. Chase.

**Motion passed unanimously.**

There was a discussion on the follow-up procedure relating to approved HDC applications. It was agreed that after 6 months a letter would be sent asking for a progress report. The letter would included a checklist of relevant items. Ms. Andreozzi will draft a sample letter to present at the next meeting. This sample letter to be included in the "Guidelines".

There was some discussion about the Fraser property and if the stone wall has been fixed and if the escrow money has been released. Ms. Andreozzi will pull out the file for discussion at the next meeting.

There was discussion about the Keith Barn, and whether there might be a conflict between what the Planning Board told Mr. Keith to do and what had been approved by the HDC. Minutes of the Planning board meetings will be researched and copied, and the issue will be on the agenda of the next HDC meeting.

Pages 3-5 of "Guidelines" were approved.

At the next meeting the HDC will review the order of the "Guidelines" contents.

**Ms. Chase moved to adjourn.** Second by Mr. Carpenter.  
**All in favor.**

Adjourn at 8:08 PM.

Respectfully submitted,  
Annette Andreozzi  
Land Use Clerk