

**TOWN OF GILMANTON
HISTORIC DISTRICT COMMISSION
ACADEMY BUILDING
TUESDAY, AUGUST 4, 2009 – 7 p.m.**

MINUTES

Present: Chairman Allen Everett, Ella Jo Regan, George Roberts (alternate), Joanne Wilkens (alternate)
Land Use Clerk – Annette Andreozzi

Chairman Everett opened the meeting at 7:05PM with introductions.

Mr. Roberts and Ms. Wilkens were seated as voting members.

Public Hearing - Case #4-2009, owner/applicant Smith Meeting House Cemetery/Hunter Rowley: Request to erect a sign which will facilitate the posting of information. Property located between Meeting House Road & Meeting House Pond in the Meeting House Historic District; Tax Map/Lot # 414/44.

Mr. Rowley introduced his Eagle Scout project for the sign. Fred Buchholz explained that in the past they had many inquires about where people were buried. They have wanted to have a sign to give directions and post the rules, as well. The location of the sign, under a tree in the center of the cemetery, can hardly be seen from the street. It will have cedar shingles, copper flashing, a Plexiglas window cover that opens with a piano hinge and be about 8' tall.

There was a discussion about the height of the sign and where the flashing would be. Mr. Buchholz said the flashing would be under the ridge cap, the posts would be pressure treated and stained brown, and the shingles will be like the ones on the Meetinghouse.

Ms. Wilkens moved to close the public hearing. Second by Ms. Regan.
Motion passed unanimously.

There was a discussion about the roof and height of the sign. It was decided that the roof as drawn on the submitted elevations was appropriate, but the total height of the sign might be too tall.

Mr. Roberts moved to approve Case #4-2009, owner/applicant Smith Meeting House Cemetery/Hunter Rowley: Request to erect a sign as per the drawings submitted. Property located between Meeting House Road & Meeting House Pond in the Meeting House Historic District; Tax Map/Lot # 414/44.

With the following conditions:

- 1) The posts will be stained brown.**
- 2) The measurement from the ground to the bottom of the enclosed area of the sign will be three feet.**

Ms. Wilkens seconded the motion. **Motion passed unanimously.**

Mr. Roberts wished to state for the record that the applicant did an excellent job and included everything needed for the application. Ms. Regan stated her appreciation for the jobs the scouts do to help the town.

Public Hearing - Case #5-2009, owner/applicant Warren & Prudence Veysey: Request placing door in place of existing window on north elevation of kitchen. Property located at 500 Province Road in the Corners Historic District; Tax Map/Lot # 127/50.

Bob Morrin spoke for the applicant; he presented the drawings for the total concept the Veyseys plan to do. A picture of the new door was presented. The reason for the new door is that the kitchen will be in that area, and for safety they would like to have an exit.

There was a discussion that the door was too modern and doors of the period wouldn't have windows, that it was important to have a total restored look not bits & pieces. It was understood that the applicant may want more light coming in, but additional windows might be approved by the Board even if the outside of the house didn't have total symmetry.

Pat Thurston asked if the door would be approved if it conformed to the time period. The board said yes.

There was a discussion about the interior of the kitchen, the need for steps that will lead to the new door, and that it is a good idea for applicants to come in for informal discussions before making decisions.

Ms. Wilkens moved to continue the public hearing till September 1, 2009 at 7 PM. Second by Ms. Regan.
Motion passed unanimously.

Ms. Regan moved to approve Case #5-2009, owner/applicant Warren & Prudence Veysey: Request for replacement of window on north elevation with door Property located at 500 Province Road in the Corners Historic District; Tax Map/Lot # 127/50.

With the following conditions:

- 1) The door, trim and hardware will meet the HDC criteria, and a presentation of those details will be made by the applicant at the next HDC meeting.**
- 2) A new elevation drawing of the area around the door (scale 1/2" to 1 foot) will include the door design, trim and hardware.**
- 3) the applicant will apply to the HDC with plans for the steps to the door at some point in the future before they are installed.**

Ms. Wilkins seconded the motion. **Motion passed unanimously.**

There was some continuing discussion about window possibilities in the kitchen and the time of a possible workshop with the applicant. Ms. Regan suggested that the applicants' representatives pick up a copy of the HDC regulations.

Motion by Mr. Everett to accept minutes of June 2, 2009 meeting as presented.
Second by Ms. Wilkens. **Motion passed unanimously.**

Motion by Mr. Everett to accept minutes of July 7, 2009 meeting as presented.
Second by Ms. Regan. **Motion passed unanimously.**

Motion by Ms. Regan to set a public hearing for changes to the HDC regulations on September 1, 2009 at 7 PM.
Seconded by Ms. Wilkens. **Motion passed unanimously.**

Other Business

There was a discussion about what makes a complete application and if applications should be accepted if not complete.

Ms. Regan moved to adjourn. Second by Ms. Wilkens.
All in favor.
Adjournment at 8:45 PM.